



CHARTERED ACCOUNTANTS
AND FINANCIAL SERVICES

TAXATION

IMPLEMENTING TAX PLANNING STRATEGIES

- using the correct business structures to minimize taxes
- advice on tax saving strategies before tax year end
- planning retirement in advance to minimize taxes
- advice on structuring your remuneration package efficiently
- using income shifting to minimize taxes

INCOME TAX ADMINISTRATION

- handling all your income tax administration
- completing and submitting your annual tax return
- checking your assessment
- handling all correspondence and queries with SARS
- organising extension and provisional payments

VAT ADMINISTRATION

- helping you to cope with the burden of VAT
- processing all your business transactions
- calculate your VAT claim / liability for each VAT period
- submitting your VAT return
- handling all correspondence and queries with SARS

ADMINISTRATION OF YOUR 'PAYROLL' TAXES

- helping you with the ever increasing burden of "payroll" taxes
- calculating and filing your monthly returns
- handling PAYE, SDL, UIF, RSC and Workmen's Compensation returns
- handling all correspondence and queries

PLANNING FOR ESTATE DUTY AND CGT

- doing proper planning in advance
- using the right business structures
- doing "estate-splitting" between husband and wife
- using donations between husband and wife
- structuring your will to minimize estate duty and CGT

OTHER ISSUES

- advice on tax issues in buy and sell agreements
- the VAT issues when selling your business
- advice on transfer duty and stamp duty
- keeping up to date with latest developments
- analysing each year's budget and giving it through to clients